

VENDOR REGISTRATION PACKET



## VENDOR BOOTHS

Booth Size/Cost	Specifications
Anchor Stage (2 available) Early Bird \$250.00 After June 23 <sup>rd</sup> \$300.00	1 – 2 Tables 2 – 4 Chairs Booth Sign ½ Page Ad and Coupon *Sickle Cell September Book Event Alert Roaming Model Ability - include promotional in walk bags
Anchor Entrance Booth (4 available) Early Bird \$200.00 After June 23 <sup>rd</sup> \$250.00	1 Table 2 Chairs Booth Sign ¼ Page Ad and Coupon *Sickle Cell September Book Roaming Models
Deluxe Booth Early Bird \$175.00 After June 23 <sup>rd</sup> \$200.00	1 Table 2 Chairs Booth Sign One Coupon - *Sickle Cell September Book
Regular Booth Early Bird \$125.00 After June 23 <sup>rd</sup> \$150.00	1 Table 2 Chairs Booth Sign Listed as Booth sponsor in *Sickle Cell September

### Instructions:

1. To complete this Vendor Registration, please read all pages and fill out contact information, booth information, and cost information. Please provide a signature where requested.
2. Mail, email or fax application with payment to **Baton Rouge Sickle Cell 5K Walk/Run**.
3. A Sickle Cell Walk/Run committee representative will contact you to confirm that we have received your registration and that you have been approved as a confirmed vendor for the event.
4. Booth space is assigned on a first come, first serve basis. This means that all vendors who have paid and turned in a completed registration form will be accepted into the event before those who have not. Unless you are an Event Sponsor, there are no guarantees about booth locations.

\*Sickle Cell September is a coupon book that will be disbursed to all walk/run participants and local businesses.

## 2017 SICKLE CELL WALK RUN VENDOR APPLICATION

Vendor Information			
<b>Company Name:</b>			
<b>Contact Person:</b>			
<b>Address:</b>			
<b>City, State, Zip Code</b>			
<b>Website:</b>		<b>Email Address:</b>	
<b>Business Phone:</b>		<b>Contact Number:</b>	

<b>What type of company are You?</b> (Check all that apply)	<input type="checkbox"/> Education <input type="checkbox"/> Eateries <input type="checkbox"/> Sports & Fitness <input type="checkbox"/> Apparel <input type="checkbox"/> Bath & Beauty <input type="checkbox"/> Specialty <input type="checkbox"/> Music, Books & Entertainment <input type="checkbox"/> Other _____
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Please Check Booth Size

- |       |                 |  |
|-------|-----------------|--|
| _____ | Anchor Stage    | <b>Early Bird - \$250.00</b><br>After June 23 <sup>rd</sup> \$300.00 |
| _____ | Anchor Entrance | <b>Early Bird - \$200.00</b><br>After June 23 <sup>rd</sup> \$250.00 |
| _____ | Deluxe Booth    | <b>Early Bird - \$175.00</b><br>After June 23 <sup>rd</sup> \$200.00 |
| _____ | Regular Booth   | <b>Early Bird - \$125.00</b><br>After June 23 <sup>rd</sup> \$150.00 |

### DEADLINE FOR *VENDOR REGISTRATION* June 23, 2017

Please return form with payment to:  
 Baton Rouge Sickle Cell Anemia Foundation, Inc. (BRSCAF)  
 Attn: Lorri Burgess  
 2301 North Blvd.  
 Baton Rouge, LA 70806

To pay online please visit: [www.brscf.org/WalkRun](http://www.brscf.org/WalkRun)  
 For questions, please contact Lorri Burgess at [lbjurgess@brscf.org](mailto:lbjurgess@brscf.org) or 225.346.8434.

**2017 Baton Rouge Sickle Cell 5K Event SPONSORS AGREE TO:**

1. Conduct the **2017 Baton Rouge Sickle Cell Walk/Run** on Saturday, August 26, 2017 from 7:00 a.m. to 12:00 noon.
2. Abide by a Rain or Shine Policy. In the event of severe weather conditions, the event will be cancelled. Vendor's booth payment will not be refunded.
3. Provide the vendor with the booth package for which he/she pays for.
4. Advertise the event through various media.
5. Provide ample time for set-up and teardown of booths.
6. Event sponsors reserve the right to refuse any vendor for any reason.
7. Event sponsors retain the right to change the location of the vendor's booth at any time at its sole discretion.

**EACH VENDOR AGREES TO:**

1. Vendors will have the booth(s) manned during the entire time of the event.
2. Vendors will not dismantle or breakdown booth(s) until the end of the event.
3. Vendors will not display items for any other business nor distribute any other business' materials at the event without sponsor permission.
4. If a vendor sells merchandise from their booth, it is the vendor's responsibility to collect tax at the proper rate, pay the tax collected and report the tax for the correct location. Please refer to guidelines by the Louisiana Department of Revenue.
5. Vendors (that are not designed as "Eateries") may not sell food or beverage products. However, sample size portions of food/drink are permitted.
6. Understand and agree that this registration is firm with a non-refundable payment.
7. Baton Rouge Sickle Cell reserves the right to cancel registration with any vendor any time prior to or during the event.

**THIS REGISTRATION IS NOT VALID UNLESS IT IS SIGNED. ALL VENDORS MUST SIGN THIS FORM.**

My signature signifies that I understand and agree to adhere to the 2017 Baton Rouge Sickle Cell 5K Walk/Run Rules and Regulations.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Payments accepted:  
Cash, Checks or Credit Cards.  
Make check payable to:  
"Baton Rouge Sickle Cell".**